



April 6, 2020

MEMORANDUM TO: CAD Residents

FROM: J. Wayne Felton
Executive Director

SUBJECT: Coronavirus Response Update

CAD is actively monitoring information released about coronavirus and is taking precautionary safety measures based on guidance by health agencies and local authorities. CAD is temporarily closed but essential tasks will still be completed as necessary. We understand the hardships the coronavirus has brought to our communities and are continuing to provide essential housing services in a safe manner.

Residents are reminded that they are responsible for paying their rent within the first five business days of the month in accordance with their Lease. CAD is working with residents who report a loss of income during these difficult times. Households experiencing hardships are encouraged to contact their property manager to discuss any further options that could benefit them. Hardships will be reviewed on a case-by-case basis.

Residents are asked to report coronavirus concerns and illness to their Property Manager so that appropriate actions can be taken in response. Per CDC recommendations, please stay home and self-isolate if you are ill, have been exposed to the coronavirus, or are exhibiting symptoms including a cough, fever, or shortness of breath.

As this is a fluid situation, guidelines and recommendations are subject to change as more information becomes available. Questions should be directed to your Property Management Office. Thank you for your cooperation and please exercise good judgment and care to stay healthy.